

Welbourne Primary School
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Headteacher Mr R Lane
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Position: Early Years Practitioner for the *Two Year Old Nursery*

The Two-Year-Old Programme is a DfE initiative aimed at providing 15 hours a week of free high-quality nursery care to children of families identified as being in need of such a provision.

Purpose of the Post:

To work with children who are part of the Two-Year-Old Programme to enable them to access high-quality nursery care in a Children's Centre setting.

Accountable To:

Children's Centre Manager, Early Years Coordinator and SLT

Main Duties:

- To be responsible for the care and well-being of pre-school children.
- To play a role in the planning, organisation, resourcing and supervision of appropriate play activities and creative activities.
- To assist with the development of communication skills, motor skills, problem solving, social skills and storytelling.
- To assist with basic hygiene, toileting and toilet training.
- To keep all records up-to-date and accurate in line with Ofsted requirements.
- To liaise with parents/carers in a supportive, non-judgemental manner.
- To liaise with other staff and partner agencies in order to deliver targeted support to children who have particular welfare, developmental, behavioural or other needs.
- To promote Equal Opportunities and non-discriminatory practice within the crèche.
- To comply with and implement the School and Children's Centre's Equal Opportunities, Safeguarding, Health and Safety and other policies, and the legislation that underpins those policies.

Person Specification

Together we learn. Together we succeed

Essential:

- GNVQ Level 2 or equivalent in Childcare or related discipline
- An understanding of, or willingness to gain an understanding of, the Early Years Foundation Stage milestones.
- A participative and collaborative style of team working.
- Good numeracy, literacy and ICT skills
- A willingness to undertake any necessary training associated with the duties of the post.
- Two professional or one professional and one personal referee.

Desirable:

- At least one year's experience in a Primary School, Nursery School or Children's Centre Environment
- Experience with working with children with complex behavioural, emotional, physical or developmental needs.