

**Date:** 19.09.2024

**Agenda:**

1. Introductions and welcome.
2. Discuss FoW events throughout the year, and those that the school might like support with.
3. AOB

<i>Meeting Minutes</i>	<i>Actions</i>
<ul style="list-style-type: none"> <li>• Everyone was welcomed to the new academic year by Rob.</li> <li>• Special welcome to new FOW joiners, parents from Y1 and Reception!</li> <li>• HW to find out how many people are in each WhatsApp group and circulate as a means of monitoring parent engagement through the school, particularly with the 'new' groups, for Reception and Nursery, and for Year 6</li> </ul>	<p>See numbers of joiners to WhatsApp groups at bottom of minutes.</p>
<p><b><u>Welbourne Farm Day</u></b></p> <ul style="list-style-type: none"> <li>• Rob explained the day and the offer to wider community. Activities on 5<sup>th</sup> October will include farm group, stay and play, food and games, face painting etc.</li> <li>• Maps to be given out for people new to the school, music and performance. 8 or 9 staff are already signed up.</li> <li>• 10am – 2pm.</li> <li>• Fliers given out to the local area.</li> <li>• If people are able to attend and help as a steward, or with a particular skill (such as face painting), please leave contact details at the office or email <a href="mailto:admin@welbourne.sch.uk">admin@welbourne.sch.uk</a></li> </ul>	<p>Esengul has offered to distribute some fliers to local area.</p>
<p><b><u>Spooky Discos</u></b></p> <ul style="list-style-type: none"> <li>• <b>Thursday 24 October – (reception, Y1, Y2) Parents asked to join their children at the disco.</b></li> <li>• <b>Friday 25<sup>th</sup> – Y3, Y4, Y5, Y6, parents can stay, but do not have to.</b></li> <li>• Agreed £3 per ticket, which will be sold on the door only. This will be in exchange for a raffle ticket which can be exchanged inside for a packet of crisps and drinks. <b>Cash only, please bring change.</b></li> <li>• Pupils to be counted in and out of the gate at High Cross Road.</li> <li>• Areas that pupils are allowed to access to be marked with barriers.</li> <li>• <b>Disco timings, 4:30 – 5:30.</b></li> <li>• Decide on a date for a pre-disco meeting, to ensure we have enough adult support and allocate roles on the day.</li> <li>• Costumes encouraged, but not essential. Catwalk rather than any prizes for best costume.</li> </ul>	<p>Nonia to put together posters and circulate to FoW by end of Sept.</p> <p>Poster to be up in school prior to the Farm day, to promote the wider events that the school has to offer to prospective parents.</p>

<p><b><u>Further School events in support of the school</u></b></p> <ul style="list-style-type: none"> <li>• Winter Fair – 5<sup>th</sup> December – less bring and buy, more games as these were big fundraisers at the summer fair.</li> <li>• Spring Event – International Evening (March). <b>School event, supported by the FoW.</b></li> <li>• Summer Fair – Date TBC. <b>School event, supported by the FoW.</b></li> <li>• Summer Event – Year 6 leavers event – maybe a disco/party. Possibly consider Y6 leavers hoodies? What is the cost of these? How much would it cost for the whole year group to have one, and is this best use of the FOW funds?</li> </ul>	
<p><b><u>Fundraising – Pantomime.</u></b></p> <ul style="list-style-type: none"> <li>• Rob asked whether we could direct the fundraising towards the pantomime in school that would happen for all children in December.</li> <li>• Four shows in the school day at a cost of £1300. School are keen for this event to continue, but it is costly to the school.</li> <li>• Can the FoW money be spent on the school pantomime?</li> <li>• Nonia and Ese suggested we also look into events at Bernie Grants so pupils can go offsite for the event. Is there anything happening there this Christmas that might be suitable for Welbourne pupils? At what cost?</li> <li>• The FoW present agreed in principle that this is a legitimate use of the funds raised by the FoW.</li> </ul>	<p>Rob to look into alternatives to the visiting school group.</p>
<p><b><u>FoW Finances</u></b></p> <ul style="list-style-type: none"> <li>• Annie asked how much is on the kitty? How much has been raised so far?</li> <li>• Do we need to look to formalise these processes with the support of Anita?</li> </ul>	<p>Ese (as treasurer) To look into what has been raised and what has been deposited, expensed.</p> <p>Share spreadsheets/ record keeping with the committee.</p>
<p><b><u>Coffee Morning/Parents forum</u></b></p> <ul style="list-style-type: none"> <li>• 30<sup>th</sup> September – coffee morning in the place of parent’s forum. Move towards an informal discussion about Welbourne rather than a question and answer session with the senior leadership team.</li> <li>• Posters are up – Rob encouraged people to attend!</li> </ul>	
<p><b><u>School Uniform – Give away</u></b></p> <ul style="list-style-type: none"> <li>• Lots of donations of pre-loved uniform, can the FOW help to give this away?</li> <li>• Find out which days people are available to man the stall and set up</li> <li>• Uniform to be given away, but any donations towards the school Christmas events fund encouraged!</li> </ul>	<p>HW to circulate poster when we know which days the stall can be ‘manned’ at school.</p>
<p><b><u>AoB</u></b></p> <ul style="list-style-type: none"> <li>• Annie asked if we can we look into getting a card reader for the school to make the running of events and fundraising slightly easier?</li> </ul>	<p>Rob: Look into card reader for the school (Sum up and Square).</p>



Year	Members per WhatsApp group <i>(As of Sept 2024)</i>
Nursery	5
Reception	13
1	26
2	26
3	37
4	31
5	28
6	14